QA/QC Checklist

PENNSTATE

Closeout/ Warranty

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Programming/ Design reconstructio **DIVISION 01 – General Requirements** Construction nformation installation/ Bidding/ General 01 29 00 – Payment Procedures 01 Requirements for (or prior to) First Payment Contractors shall submit: Approved "Pencil Copy" of the Application/Certificate of Payment with 1. \boxtimes \boxtimes original signatures. 2. List of subcontractors (General Conditions 8.2). \boxtimes \boxtimes Schedule of Values (General Conditions 11.1). 3. \boxtimes \boxtimes \square \square 4. Construction schedule (General Conditions 8.1.1). \boxtimes \square \boxtimes Site-specific Safety Plan (General Conditions 8.5.2.A). This plan shall detail 5. public interfaces, traffic control, site access, critical activities, and overall \boxtimes \boxtimes project safety. Construction Waste Management Plan (General Conditions 8.11). This plan 6. should detail how the contractor will achieve a minimum recycle/salvage of \boxtimes \square \boxtimes 75% of construction, demolition, and land clearing waste. Copy of the OSHA 30-hour certification for the contractor's on-site 7. superintendent (General Conditions 8.5.2.B). The date of the certification must \square \boxtimes be within five (5) years of the start of the project. For multiple-prime \square contracts, EACH prime contractor's on-site superintendent must be OSHA 30hour certified. Weekly payroll certifications if work has been done (General Conditions 8. 11.2). For periods when no on-site work has been completed, "NO Work \boxtimes \square \square \boxtimes Reports" should also be submitted to account for all time periods identified in the Application/Certificate of Payment. Certificate of Compliance with the Steel Products Procurement Act ("Steel 9. Certs") if work has been done and steel products have been invoiced (Section \boxtimes \square \square \boxtimes A Notice to Bidders 17.B). The certificate shall also contain the contractor's corporate seal. 10. Quality Control Plan (if applicable and required by construction documents). \boxtimes \boxtimes \square 02 Requirements for Monthly Payments Contractors shall submit: Approved "Pencil Copy" of the Application/Certificate of Payment with 1. \boxtimes \boxtimes original signatures. Weekly payroll certifications (General Conditions 11.2). For periods when no 2. on-site work has been completed, "NO Work Reports" should also be \boxtimes \boxtimes submitted to account for all time periods identified in the Application/Certificate of Payment. Certificate of Compliance with the Steel Products Procurement Act ("Steel 3. \boxtimes \bowtie

Div 01 29 00 – Payment Procedures

Certs") if work has been done and steel products have been invoiced (Section A Notice to Bidders 17.B). The certificate shall also contain the contractor's corporate seal. Image: Section 17.B). The certificate shall also contain the contractor's safety director (General Conditions 8.5.2.C). Image: Section 17.B). The certificate shall also contain the contractor's safety director (General Conditions 8.5.2.C). Image: Section 17.B). The certificate shall also contain the contractor's safety director (General Conditions 8.5.2.C). Image: Section 17.B). The certificate shall also contain the contractor's safety director (General Conditions 8.5.2.C). Image: Section 17.B). The certificate shall also contain the contractor's safety director (General Conditions 11.B.2). Image: Section 17.B). The certificate shall submit: 0.3 Requirements for (or prior to) Final Payment Contractor's Affidavit for Final Payment stating that all payrolls, bills for materials and equipment, and other indebtedness associated with the contractor's work have been paid (General Conditions 11.8.2). Image: Image					
safety director (General Conditions 8.5.2.C). □ <t< td=""><td>A Notice to Bidders 17.B). The certificate shall also contain the contractor's</td><td></td><td></td><td></td><td></td></t<>	A Notice to Bidders 17.B). The certificate shall also contain the contractor's				
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11. As-built drawings and/or Building Information Modeling data (General Conditions 2.4 and 11.8.2). As-built drawings shall be submitted to the Professional for incorporation into a final, record set.Image: Image:	Conditions 2.4 and 11.8.2). As-built drawings shall be submitted to the				
12. Warranty certificates (General Conditions 11.8.2).					\square