

FORM OF AGREEMENT DGS 1-C

THE PENNSYLVANIA STATE UNIVERSITY

OWNER AND CONTRACTOR

CONTRACT

THIS AGREEMENT, with effective date being the date of the last signature below, is made by and between:

**«ProcessFields\_CompanyNameoCarat»  
«Company\_Address»  
«City», «State» «Zip»**

hereinafter called the Contractor and THE PENNSYLVANIA STATE UNIVERSITY, a state-related institution and instrumentality of the Commonwealth of Pennsylvania subject to the Pennsylvania nonprofit corporation laws, hereinafter called the Owner for the following project:

**Project Number:** «ProjectCustom\_ProjectNumber»  
**Project Name:** «Project\_Name»  
**Campus Location:** «ProjectCustom\_Campus»  
**County:** «ProcessFields\_County»  
**Building Name/Number:** «ProjectCustom\_Building»

In consideration of the promises set forth herein, and with intent to be legally bound, the parties agree as follows:

ARTICLE 1: THE WORK AND THE DOCUMENTS FORMING THE CONTRACT

The Work forming the subject of this \_\_\_\_\_

\_\_\_\_\_ Construction Contract is shown on Drawings titled:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is described in the Specification, consisting of the General Conditions of the Contract, Articles 1 to 16 inclusive and Prevailing Wage Serial number: «ProcessFields\_PrevailingWageSerialNumber», dated «ProcessFields\_PrevailingWageDeterminatio»

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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The said Drawings and Specifications together with the General Conditions, as hereinabove described, are as fully a part hereof as if hereto attached or herein repeated.

**ARTICLE 2: THE PROFESSIONAL**

References to the Professional in any of the Contract Documents shall refer to the Professional whose name appears hereafter:

**Professional (A/E):** «ProcessFields\_DesignerName»

The Professional shall either be a person or firm lawfully licensed to practice architecture or engineering or the appropriate office of the Owner as noted.

**ARTICLE 3: THE CONTRACTOR'S DUTIES AND STATUS**

The Contractor agrees to furnish the labor, material, tools, machinery, equipment, facilities, and supplies to do all things necessary for the construction and completion of the Work; to furnish efficient business administration and superintendence; to have at the Work whenever needed and to keep upon it at all times an adequate supply of workmen and materials, and to secure its execution in the best, most workmanlike, expeditious and economical manner.

The Contractor, recognizing the relations of trust and confidence established between himself and the Owner by the terms of this Agreement, undertakes to furnish his best skill and judgment and to cooperate loyally with the Professional in forwarding the interests of the Owner, and to have no pecuniary interest, direct or indirect, in the Contract or in its performance other than as disclosed in this Agreement.

\\\*Cardtext\\\* caps

**ARTICLE 4: OWNER'S REPRESENTATION**

The Owner shall appoint a representative, who shall act for the Owner in the execution of this Contract.

**ARTICLE 5: CONTRACT SUM**

In consideration of the completion by the Contractor of the Work contemplated in this Contract in strict accordance therewith, the Owner agrees to pay to the Contractor the sum of «r \\\*DollarText\\\*Upper» Dollars («Commitment\_OriginalCommitmentValue»), which sum is not to be increased or diminished except as provided in Article 9 of the General Conditions relative to Changes in the Work.

#	Description	Amount
«	«ProcessDynamicGrid_Construction_Contract»	«»«End»

S » « »		
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**Unit Prices:**

Unit Price Description: «ProcessFields\_UnitPriceDescription»

**ARTICLE 6: METHODS OF PAYMENTS**

The Contractor shall each month submit to the Owner a statement in detail showing the amount of Work performed in the preceding calendar month, according to Article 11 of the General Conditions. Payments shall be made on valuation of Work done based on an approved Schedule of Values to be submitted by the Contractor to the Owner through the Professional of the quantities aggregating the total of the Contract, prior to the first application for payment. The Schedule of Values shall, when approved by the Professional, be used as a basis for determining the percentage of the Contract sum comprising each Certificate of Payment.

Payments shall be made on the basis of 94% of the approved monthly schedule of Work performed as hereinbefore determined.

Thirty (30) days after this Contract shall have been fully performed, the Professional shall issue a certificate for any balance due subject to the provisions of Article 11 of the General Conditions.

**ARTICLE 7: LIENS/PERFORMANCE BOND**

Notwithstanding and in addition to the provisions relative to liens set forth in Paragraph 11.8 of the General Conditions of the Contract, the parties hereto have executed a Waiver of Liens / Stipulation Against Liens Agreement, and Contractor has purchased a payment bond which shall serve as a guarantee of payment for the work, services, labor, materials and/or equipment provided by any and all subcontractors. Contractor hereby specifically waives all lien rights of subcontractors, as that term is defined under the Pennsylvania Mechanics' Lien Law of 1963. Contractor hereby covenants, promises and agrees that no mechanics' or materialsmen's lien or claim, or any other lien or claim, will be filed or maintained on the Property, or any grounds or curtilages appurtenant thereto, or any other structure or property owned by the Owner, either by Contractor or any subcontractor, for or on account of any work, labor or materials supplied by any subcontractor in the performance of the Contract, or under any supplemental contract for extra work, in the erection, construction or completion of the improvements to the Property.

**ARTICLE 8: MISCELLANEOUS PROVISIONS**

**8.1 Applicable Law**

The interpretation and construction of this Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. In the event litigation arises out of this contract, the parties agree to submit any claim to the competent courts of Centre County, Pennsylvania.

**8.2 Successors and Assigns**

This Agreement shall be binding on the successors and assigns of the parties hereto.

**8.3 Assignment**

Neither the Owner nor the Contractor shall assign, sublet or in any manner transfer any right, duty, or obligation under this Agreement without prior written consent of the other party.

#### 8.4 Release of Information

The Contractor understands and agrees that the Owner may release to taxing authorities any and all information relating to the Work.

#### 8.5 Background Check Policy

The Contractor confirms that all employees (including the employees of any subconsultants/subcontractors) assigned to this project and who conduct their work on Penn State premises have had background checks that meet or exceed the University's standards for the type of work being performed per the background check process for third-party employees outlined in PSU Policy HR99 Background Check Process (<http://guru.psu.edu/policies/OHR/hr99.html>).

#### 8.6 Social Responsibility / Contractor Conduct

A. Fulfilling the mission of The Pennsylvania State University for those we serve requires the highest standards of integrity, responsibility, and respect, and we encourage our contractors/suppliers to aspire to those same standards, particularly when on campus or engaging with members of the University community. The University has adopted the [Global Sullivan Principles of Social Responsibility](#). We also encourage our contractors/suppliers to adopt and follow these principles.

B. The University is committed to equal access to programs, facilities, admission and employment for all persons, in an environment free of harassment and free of discrimination. Conduct constituting harassment or discrimination in the University environment, as prohibited in University Policy AD85, is subject to corrective action.

#### ARTICLE 9: SMALL DIVERSE BUSINESS PARTICIPATION

The Department has established one Minimum Participation Level (MPL) for utilization of Minority Business Enterprises (MBEs), Women Business Enterprises (WBEs), Veteran Business Enterprises (VBEs), and Service-Disable Veteran Business Enterprises (SDVBEs) (together referred hereinafter as Small Diverse Businesses) subcontractors, suppliers, and manufacturers for this project which is set forth in the Notice to Bidders. The Contractor's selected option (options are more fully described in the Notice to Bidders) regarding MPL for Small Diverse Businesses is:

Opt-in – A contractor selecting “Opt-in” agrees to meet or exceed the Project's MPL as of the date of the Close-out Inspection of the project.

Good Faith Effort – A Contractor selecting “Good Faith Effort” agrees to document its use of reasonable efforts to identify, solicit, and secure commitments with Small Diverse Businesses for all subcontracts and purchase orders greater than \$10,000 throughout the duration of the Project. PSU reserves the right to request submission of this documentation at any time during the project.

Not applicable – The Award amount does not exceed \$50,000.

THIS AGREEMENT entered into as of the day and year of the last signature below.

**«PROCESSFIELDS\_COMPANYNAMENOCARAT»  
CONTRACTOR**

**By:** \_\_\_\_\_  
**Signature**

**Name:** \_\_\_\_\_  
(Please print name of person signing above)

**Title:** \_\_\_\_\_  
(Please print title of person signing above)

**Date of Signature/Execution:** \_\_\_\_\_

**THE PENNSYLVANIA STATE UNIVERSITY  
OWNER**

**By:** \_\_\_\_\_  
**Signature**

**Name:** \_\_\_\_\_  
(Please print name of person signing above)

**Title:** \_\_\_\_\_  
(Please print title of person signing above)

**Date of Signature/Execution:** \_\_\_\_\_

SAMPLE